



## MINUTES OF THE BOARD OF TRUSTEES VOTING MEETING January 20, 2016, 6:30 PM

### **Regular Meeting**

**Kent Smith, Board President called the meeting to order at 6:32 PM.**

Chuck Crabb, Gina Guarino Buli, Kristie Hawk, Marilyn Thomas, Sarah Pilacik, Michelle Boyd, Kent Wenger, Anthony Bragoli, Kent Smith, Craig Gibson, Harold Smith, Carol Schaeffer, Michael Ghar, Daniel Rufo, Martha Stephens, Diane Hope, Eva Marie Swymelar, Kathleen Drennan, Heather Rinker Elondra Stubbs, Lyra Stubbs, Brittany Malone, Brianna Ayala, Alexa Moreschi, Alexandra Rubert, Cianna Alexander, Kavita Hivale and Dariush Keyhani (video presentation)

### **Opening statements**

None.

### **MINUTES**

Review & accept minutes from meeting from December 17, 2015 voting meeting.

*Martha moved to approve, Kathleen seconded. 7-ayes, 0-nays, all in favor. Motion carries.*

### **Student Presentations**

The following students presented for the Board Scholarship Program:

Elondra Stubbs, Lyra Stubbs, Brittany Malone, Brianna Ayala, Alexa Moreschi, Alexandra Rubert, Cianna Alexander, Kavita Hivale and Dariush Keyhani (video presentation).

### **COMMITTEES MEETING UPDATES**

#### **Development Committee**

Chuck, Kent, Gina, Diane and Carol discussed the Playground Equipment. The Board recommended that the School issue a bid for the playground equipment.

Chuck discussed fundraising past, present and future. Further, he discussed conceptual changes to the programs, as they exist. Bids for kids and Golf Outing as they existed are no longer going to occur. Chuck reminded the Board that the School Grand Opening is to occur May 27, 2016.

Chuck also discussed activities fees related to school clubs, activities or other events.

#### **Building Committee**

Kent S., discussed recent meeting with the Borough of Phoenixville on three issues. Handicap parking and fence, the Borough has agreed this can be resolved with the Borough officer.

Construction plan filed with the Borough detailed a different parking and traffic pattern. The Borough is requiring changes to the existing exit of bus loop and the need to make the same compliant with traffic laws. We will need to submit an amendment application to the Planning Commission.



# Renaissance Academy

CHARTER SCHOOL

Building Lifelong Learners

413 Fairview Street, Phoenixville, PA 19460  
610-983-4080 www.rak12.org

Diane presented a request for approval for the following payment authorizations: Goshen Application #20 in the amount of \$50,855.27, Perratto Sitework #5 in the amount of \$67,345.68 (final payment), MRB Application #18 in the amount of \$56,333.07, Perratto Application #24 in the amount of \$3,846.08, Perratto Application #25 in the amount of \$308,102.94, reduction in retainage of 2.5% (remaining retainage of \$342,942.50).

*Anthony moved to approve, Dan seconded. 8-ayes, 0-nays, all in favor. Motion carries.*

## Legislative Awareness Committee

Eva indicated that the committee did not meet and she provided an update on proposed communication(s) to the parents.

## Curriculum Committee

Dan presented the 2016 – 2017 Calendar for discussion

*Anthony moved to approve, Michael seconded. 8-ayes, 0-nays, all in favor. Motion carries.*

A robust discussion around the dual credit course offerings, including, but not limited to, school portion of tuition, Board contribution and potential restructuring.

The Board awarded a tuition assistance/scholarship to each of the student applicants for the scholarship for the school year.

*Kent W., moved to approve, Dan seconded. 8-ayes, 0-nays, all in favor. Motion carries.*

## HR Committee

None.

## Finance Committee

Kent W., and Carol presented an update on Line of Credit (executed January 20, 2106 and runs through June 15, 2016).

Chuck and Gina discussed the proposed Playground Equipment. The Board directed Gina and Carol to issue a request for proposals covering construction of the playground.

Kent W. presented an update on the current financial status, funds received and upcoming budget discussions including projection and deferrals. Further, Kent W., discussed Lines of Credit and employee benefits with respect to the current budget impasse. As well as possible upcoming expenditures for emergency speaker, playground and other items.

Carol updated on current cash flows and the relation to the school year.

Kent W., provided updates on School Districts and their respective payments and payables.

Diane updated on the completion of the Tax Exemption.

## Business Manager's report

Carol presented and discussed the Business Manager's Report.

*Anthony moved to approve, Kent W., seconded. 8-ayes, 0-nays, all in favor. Motion carries.*



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Kent and Carol requested that the Board authorize the matching funds for the 403(b) plan in the amount of \$31,660.58 for employer contribution.

*Anthony moved to approve, Kent W., seconded. 8-eyes, 0-nays, all in favor. Motion carries.*

Carol requested to move \$500,000.00 from the money market account into the business checking to cover construction pay applications approved above.

*Anthony moved to approve, Kent W., seconded. 8-eyes, 0-nays, all in favor. Motion carries.*

## CEO's Report

Gina presented updated staff roster.

*Kathleen moved to approve, Dan seconded. 8-eyes, 0-nays, all in favor. Motion carries.*

Gina recommended, and requests that the Board authorize the payment of the previously approved staff bonuses in accordance with the approved bonus plan.

*Michael moved to approve, Anthony seconded. 8-eyes, 0-nays, 0-abstention, all in favor. Motion carries.*

## Principals' reports

Kristie noted that January discipline numbers have been reduced over prior periods.

Michelle discussed the internet safety program, recently presented at the School.

## Dean of Students Report

Harold indicated a decrease in major student discipline issues, most issues related to dress codes violations. Harold also presented on the ongoing Bullying and Acceptance presentation.

## OLD BUSINESS

None.

## NEW BUSINESS

Kent S., presented the first reading of the Suicide Awareness, Prevention and Response Plan.

Kent S., discussed the possibility of a seminar by School's Counsel related to hearings.

## PUBLIC COMMENT

None.

*Motion to adjourn meeting made by Anthony, Michael seconded. 8-eyes, 0-nays, all in favor. Motion carries.*

**Kent S. adjourned the meeting at 9:17 PM**

Minutes prepared by: /s/ A. Bragoli.